**Employees’ Pension Scheme, 1995**

**Form 1**

**[See Paragraph 39-A]**

**Monthly returns to be submitted by the exempted establishments/class**

**of establishments/Board of Trustees**

1. DETAILS OF ESTABLISHMENTS

(a) Name of the establishment with full address

(b) Code No. allotted by the Employees Provident Fund Organisation

2. DETAILS OF EMPLOYEES (INCLUDE ALL BRANCHES/UNITS ETC)

(a) No. of employees as at the end of previous month ­

(b) No. of employees who joined during the month

(c) No. of employees who left service during the month

(d) No. of employees at the end of the month

 [(a)+(b)+(c)]

(e) Out of (d) above, No. of excluded employees

(f)No. of pension fund members at the end of the month

 (Please furnish the above-mentioned details unit-wise situated

 at different places. Attach separate sheets if necessary)

3. CONSTITUTION OF BOARD OF TRUSTEES:

(a) Date on which the present Board was constituted (DD MM YYYY)

Its Term (Years)

 (i) Employees’ Representatives

 (ii) Employer’s Representatives

4. WAGES CONTRIBUTIONS ETC.

(a) Amount of gross wages liable to Pension Contribution Rs.

(b) Rate of contribution to the Pension Fund %

(c) Amount of Pension contribution to be transferred for the current month Rs.

(d) Amount of arrears due, if any, for transfer to the Board of

 Trustees at the end of the previous month Rs.

(e) Total of (c) and (d) Rs.

(f) Amount actually transferred to the Board of Trustees Rs.

(g) Balance due, if any, for transfer to the Board of Trustees

 [(e)-(f)]

(h) Whether the interest payable under Section 7-Q of the Act

 for the belated transfer of Funds, if any, has been paid Yes

 No

(i) Amount of interest still payable at the end of the month Rs.

5. DETAILS OF PENSIONERS

(a) No. of pensioners at the end of the month:

 (i) Member (Self) Pensioners

 - Superannuation Pension

 - Early Pension

 -Disablement Pension

 (ii) Spouse Pensioners:

-Death in service

- Death away from service

- Death as a Pensioner

(iii) Children Pensioner

 -Normal Children

 - Disabled Children

 (Lifelong Pension)

 (iv) Orphan Pensioner

 (v) Nominee Pensioner

 (vi) Dependant parents Pensioner

(b) Total amount of Pension Paid during the month Rs.

6. DETAILS OF EXIT CASES

(a) No. of persons who have taken withdrawal benefit during the month

(b) Amount paid during the month Rs.

No of cases where Scheme Certificate has been issued

7. DETAILS OF INVESTMENT

(a) Amount lying invested in the Pension Fund in the beginning

 of the month Rs.

(b) Amount received during the month

 (i) By way of Contribution from the employer

 - Current Month Rs.

 -Arrears, if any Rs.

 (ii) Encashment of matured securities/deposits Rs.

 (iii) Interest/dividend in investments Rs.

 (iv) Other transfer-in-cases Rs.

 (v) Damages, if any Rs.

 (vi) Interest on behalf of payment, if any Rs.

 (vii) Miscellaneous, if any,

 (Please specify) Rs.

(c) Payments made during the month Rs.

(d) Amounts invested during the month

 Securities: Rs.

 -Central Government Rs.

 -State Government Rs.

 -Others, if any, Rs.

 Deposits

-Public Financial Institutions/Banks Rs.

(e) Whether pattern of investment followed? Yes

 No

(f) If so, classify the percentage:

 (i) Securities:

 -Central Government %

 -State Government %

 -Others %

 (ii) Deposits

 -Public Financial Institutions/Banks %

(g) Amount lying un-invested in Cash/Bank Rs.

8. MODE OF DISBURSEMENT

[ Tick one]

* Through Bank
* Through post office
* Through LIC by purchase of Annuity
* Others, if any (Please specify)

9. RULES OF ESTABLISHMENT’S PENSION FUND

Details of amendment, if any carried out during the

month to make the Rules at par with the Statutory

Pension Scheme (Employees Pension Scheme 1995)

Date:

Signature with official seal of the Employer/

Trustees of the Board